



# Spanish Language and Courses

# 2019

## CALENDAR

	5 WEEKS (125 hours)	4 WEEKS (100 hours)	3 WEEKS (75 hours)	2 WEEKS (50 hours)	1 WEEKS (25 hours)
JANUARY		8 January – 1 February	8 - 25 January	8 – 18 January	
FEBRUARY		4 February – 1 March	4 – 22 February	4 – 15 February	
MARCH		4 – 29 March	4 – 22 March	4 – 15 March	
APRIL				1 – 12 April	
MAY	29 April – 31 May	29 April – 24 May	29 April – 17 May	29 April – 10 May	
JUNE		3 – 28 June	3 – 21 June	3 – 14 June	
JULY		1 – 26 July	1 – 19 July	1 – 12 July	29 July – 2 August
AUGUST		5 – 30 August	5 – 23 August	5 – 16 August	
SEPTEMBER		2 – 27 September	2 – 20 September	2 – 13 September	
OCTOBER	30 Sept. – 31 October	30 Sept. – 25 October	30 Sept. – 18 October	30 Sept. – 11 October	
NOVEMBER		4 – 29 November	4 – 22 November	4 – 15 November	
DECEMBER			2 – 20 December	2 – 13 December	

### PUBLIC HOLIDAYS

- From the 15th to 26th April (2 weeks. Easter)

- 7<sup>th</sup> of January
- 1<sup>st</sup> of May
- 10<sup>th</sup> of June

- 16<sup>th</sup> of September
- 6<sup>th</sup> and 9<sup>th</sup> of December

## TUITION FEES

Nº of Weeks	Hours	Tuition Fees
1 week	25 h.	220 €
2 weeks	50 h.	380 €
3 weeks	75 h.	500 €
4 weeks	100 h.	600 €
5 weeks	125 h.	790 €

### REDUCTIONS

- Extension of one extra week for a course on which already enrolled: **190 €**
- For students who are enrolled individually taking into account the number of weeks for which enrolled: a 10 % reduction for stays longer than 12 weeks, and a 20% reduction for courses longer than 24 weeks

**REGISTRATION FEE:** The course has a Secretarial administration charge of **20 €**, that it will be not refundable in case of cancellation

### TUITION FEES **INCLUDE:**

- tuition
- all course materials
- free internet access / wifi
- student card
- welcome pack and file
- access to the library
- end-of-course certificate
- some cultural activities

### TUITION FEES **DO NOT INCLUDE:**

- exam fees
- excursions
- medical insurance



## OTHER ACADEMIC FEES

• Certificates (Duplicated copies)		32 €
• Certificates with individual report (groups)		32 €
• Examination fees (UIMP Spanish Diploma)		53 €
• Individual classes of Language and Spanish Culture	1 hour	47 €
• Individual classes of conversation	1 hour	32 €
• Extra subject of Culture	10 hours	53 €
• Workshops (dance, music, cousine ...)	10 hours	53 €
• Modules ECTS	(0,5 – 1 ECTS)	21 €

## ACCOMMODATION

### UIMP – COLLEGE RESIDENCES

- **LAS LLAMAS Residence Hall:** The residence is located on the Las Llamas Campus, where classes for Spanish Courses are taught. Single or double ensuite rooms and adapted rooms for those with disabilities. 24 hour reception desk.
- **LA PLAYA (Caballerizas) Residence Hall:** This accommodation option is only available during the summer period (from July to September). The residence is located on the Magdalena Peninsula. Double ensuite rooms and adapted rooms for the disabled. In the mornings, there is a free bus service that takes students to the Las Llamas Campus. 24 hour reception desk.

### HOMESTAY ACCOMMODATION

- For information for this accommodation option, contact with: [esp.santander@uimp.es](mailto:esp.santander@uimp.es)

### Las Llamas Residence Hall

Number of weeks	Winter, Spring, and Autumn Courses <sup>(1)</sup>		Summer courses <sup>(2)</sup>	
	Single room	Double room	Single room	Double room
1 week	108 €	65 €	198 €	180 €
2 weeks	215 €	129 €	300 €	240 €
3 weeks	322 €	193 €	450 €	360 €
4 weeks	430 €	258 €	600 €	480 €
5 weeks	538 €	323 €	750 €	600 €
Extra day	20 €	15 €	25 €	20 €

### La Playa (Caballerizas) Residence Hall (Península de La Magdalena)

Number of weeks	Summer courses <sup>(2)</sup>
	Double room
1 week	198 €
2 weeks	300 €
3 weeks	420 €
4 weeks	540 €
5 weeks	660 €
Extra day	20 €

<sup>(1)</sup> Winter, Spring and Autumn courses period comprises from January to June and from October to December.

<sup>(2)</sup> Summer courses period comprises from July to September.

#### ACCOMMODATION BOOKING FEE: 60 €

(This amount will be deducted from the total cost of the requested accommodation)



## REGULATIONS

### REGISTRATION

Courses on our programme are aimed at adults. If a student aged 16 or 17 wishes to register for the course, they need to send a completed Authorization Form signed by their parents or guardians, alongside the pre-enrolment application.

Those student wishing to register need to fill out and send the application form to the Students' Office alongside a passport-sized photograph and a photocopy of their passport or identity document.

Once the Secretary's Office has received the pre-enrolment application, the student will be sent the matching price as well as instructions to pay for the registration and, where applicable, accommodation if this has been booked for the UIMP Halls of Residence.

**The tuition and registration fees need to be paid upon confirmation of your place.**

### PAYMENT METHODS:

- **Bank Transfer** to the UIMP's account. Payment will be in Euros. All bank charges shall be paid by the student.
- **Credit card** over the UIMP website. If the student chooses this payment method, they need to specifically notify the Secretary's Office so that they can provide the username enabling access to *online* payment.

### ACCOMMODATION

Students ask for accommodation must to fill annex II (Accommodation Booking Form)

**College Residences:** Those students having applied for accommodation at Las Llamas Campus or in La Playa Residence (Peninsula de la Magdalena), have to pay the accommodation reservation (€60) that shall be discounted from the total cost of the requested accommodation. The remaining amount will be paid upon confirmation of your place in the accommodation.

If you fail to pay for the accommodation 3 weeks before the course starts, the booking will be cancelled.

### LEVEL TEST

Students must take a level test on the first day of the course.

Some courses require prior language knowledge and passing the level test is obligatory to be able to register on the chosen course.

### ATTENDANCE CERTIFICATES

At the end of the course students will receive an attendance certificate in line with the Common European Framework of Reference (CEFR) stating the level and number of class hours.

In order to be awarded the certificate, students need to attend at least 85% of Spanish Language and Culture classes, based on the class hours stated in the corresponding info box and as per the length of stay on the course.

### CONDUCT AND BEHAVIOR

The UIMP reserves the right to expel any student with unsatisfactory attendance or work, improper conduct and/or where their behavior contravenes the Centre's regulations.



## CANCELLATION AND REFUNDS

- **Cancellation:** If the University cancels the course or level, students will receive a refund for the amount paid or, if they so request, may use this amount for another scheduled course in the same academic year.
- **Refund:** If your intention is cancel your registration, refund request should be made in writing and sent to the Students' Office before starting the course. It is necessary justifying the cause of cancellation and attaching supporting documentation.

Cases of force majeure will be looked at individually.

**Enrolment charges (20€) and, in its case, the accommodation booking fee (60€) are non-refundable in all instances.**

## MEDICAL INSURANCE

In the price of registration is not included health insurance.

- Students from member nations of the European Union are recommended to bring their E-111/128 with them so that they can use the Spanish Public Health Service if necessary.
- We recommend students from non-EU countries take out medical insurance before travelling.

## STUDENTS WITH DISABILITIES

Students with a physical disability or special educational requirements should notify the University before booking a course so that we can advise them about how suitable the chosen course is for them and the support we can reasonably provide them with. The UIMP cannot guarantee that we are able to cover the specific requirements of these students.

## VISAS

European Union citizens do not need a visa to attend the courses.

Non-EU citizens need to obtain information at the Embassy or consulate about requirements to study in Spain.

Those students requiring a UIMP admission letter to process a visa application at the Spanish Embassy or consulate need to pay for the programme they have registered for in full beforehand.

Once payment is received, the admission letter will be sent to the address provided by the student. The document will show the student's personal details, passport number, the length of the course at the UIMP and (where applicable) the accommodation address during their stay.

If student need us to send the admission letter by courier, they need to pay for the charges beforehand for said delivery.

If the visa is denied, the UIMP will refund the money paid as long as the student notifies it in writing before the start of the course and presents the official document sent by the Embassy or consulate where the visa refusal was notified to them and the reasons for said refusal. Enrolment charges (20€) are non-refundable in all instances.

## IMAGE RIGHTS

From time to time, photographs and videos are taken to be used in our promotional campaign and/or for commercial purposes. If students do not agree, they (or their parents or guardians in the case of minors) need to notify the UIMP when registering for the course.